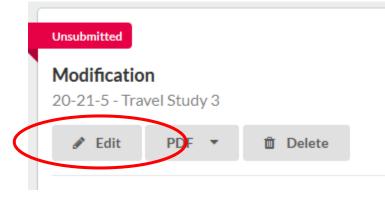
1. Open your previously approved study

	:	Study Details	
Approved			
2019-2020-27 Broadway			
🕒 PDF 🗊 Delete			
Approval Date:	Expiration Date:	Organization:	Active Submissions:
07-16-2020	N/A	Users loaded with unmatched Organization affiliation.	N/A
Admin Check-In Date:	Closed Date:	Current Policy	Sponsors:
07-16-2021	N/A	Post-2018 Rule	N/A

2. Once you have your study open, click New Submission, then Closure (in the right-hand corner)

 + New Submission
 Renewal
 Modification
Incident
 Closure

3. Click Edit on the left-hand side of Study Dashboard



4. Or Complete Submission on the right-hand side of Study Dashboard

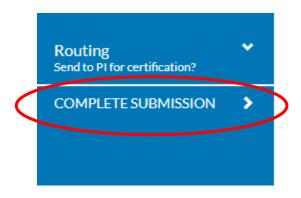


Complete Submission

5. Complete all questions on the Closure Request section

SUBMISSION DETAILS	IRB NUMBER: 2019-2020-27 Broadway - Closure
Sections	 Closure Request
Closure Request	
	* Have participants been enrolled?
	○ Yes ○ No
	* Is the research permanently closed to enrollment of new participants?
	 ○ Yes ○ No
	Is there any new risk or benefit information related to the study not previously reported to the IRB?
	O Yes O No
	Have you received any complaints from participants about the study?
	O Yes O No
	Were there any unanticipated problems involving risks to participants or others not previously reported to this IRB?
	○ Yes ○ No
	Have there been any problems listed not yet reported to the IRB?

6. Select Complete Submission



7. Select Certify then Confirm

Awaiting Certification					
Renewal IRB-FY2021-14 - The Pandemic Study View PDF Delet					Routing: Retu 1 Certify
PI: Frances Faculty	Current Analyst: N/A	Decision: N/A	Policy: Post-2018 Rule	Required Tasks: N/A	

8. Closure Request will be sent to IRB for review

V In-Draf Submiss	t on is with rese	archers		
Under Pre-Review				
Renewal				
IKB-FY2021-1	4 - The Pano	demic Study		
 View 	4 - The Pano PDF ▼			
View			Current Analyst:	
View				