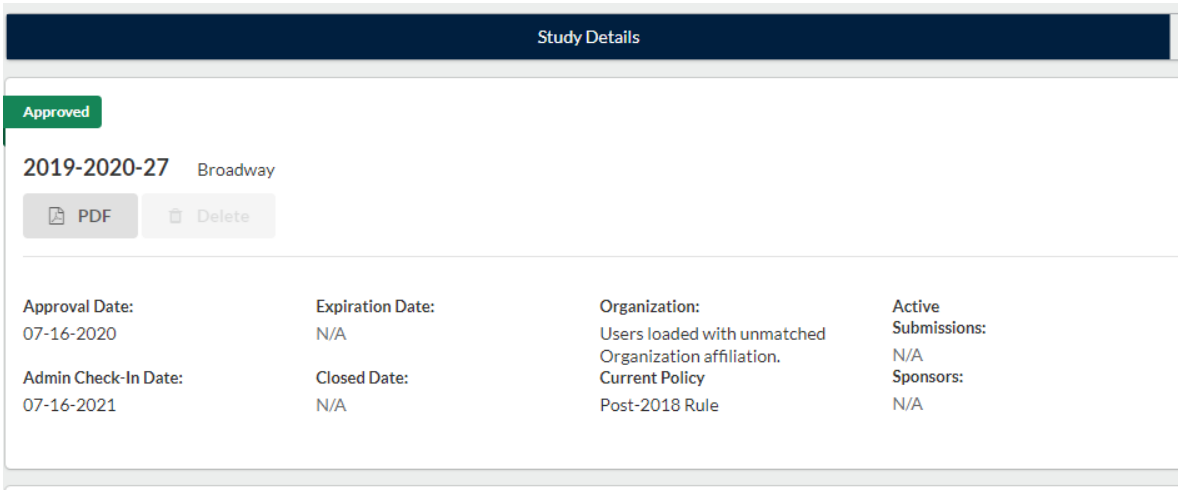
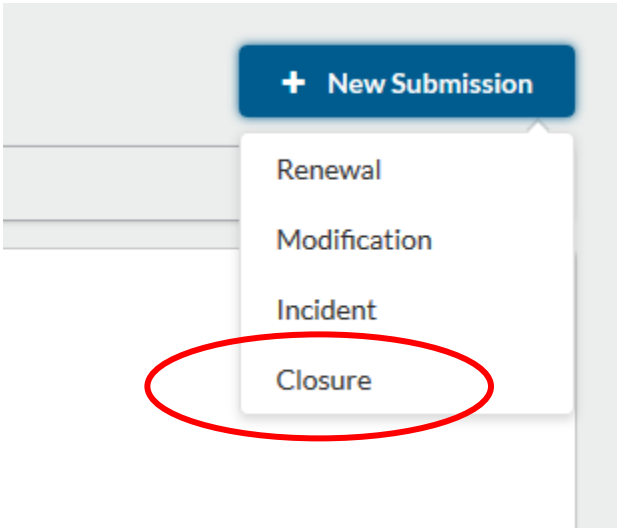
Closing your study in Cayuse

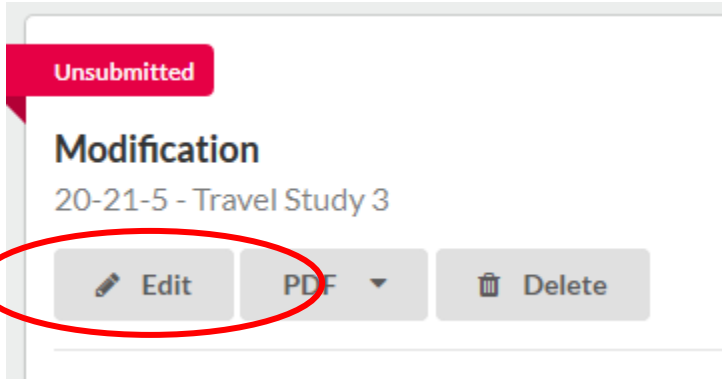
1. Open your previously approved study



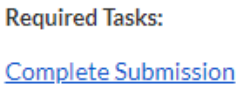
2. Once you have your study open, click New Submission, then Closure (in the right-hand corner)



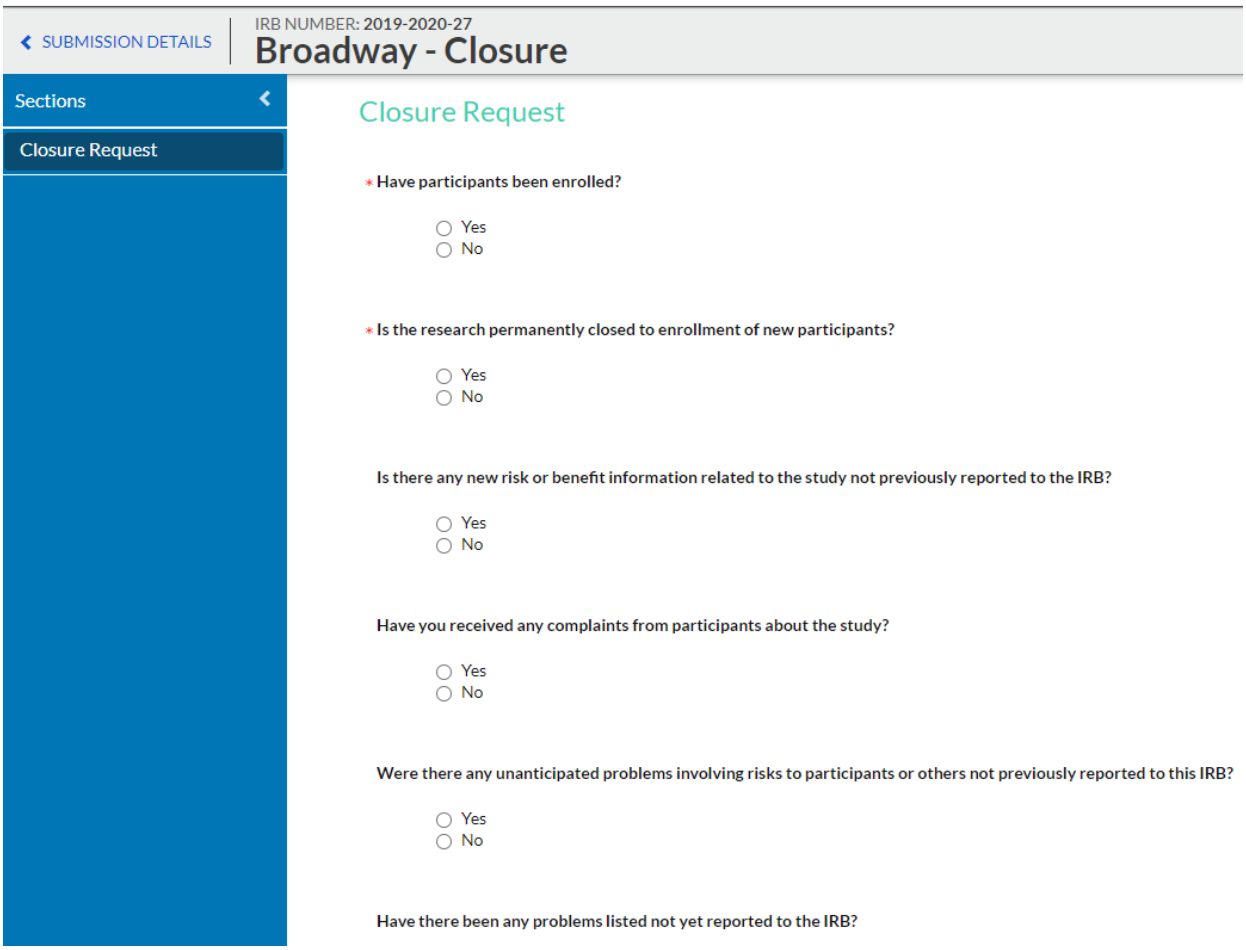
3. Click Edit on the left-hand side of Study Dashboard



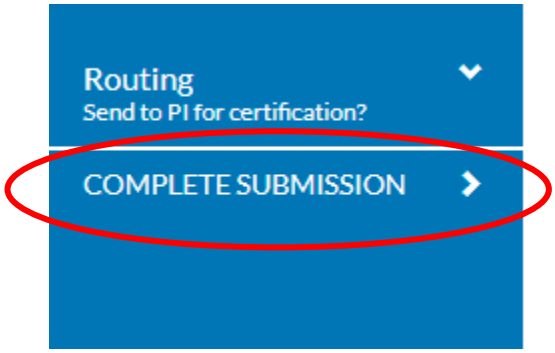
4. Or Complete Submission on the right-hand side of Study Dashboard



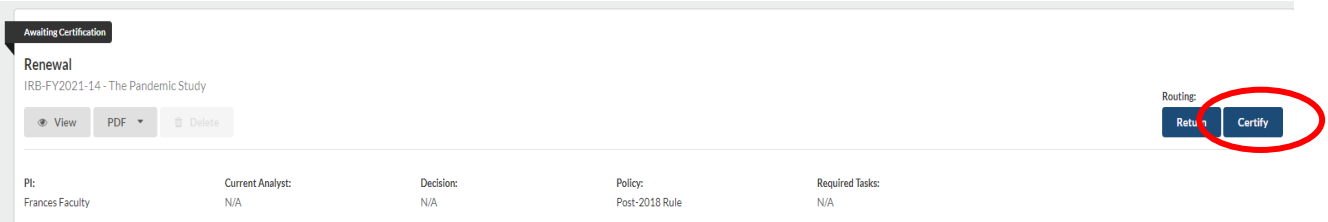
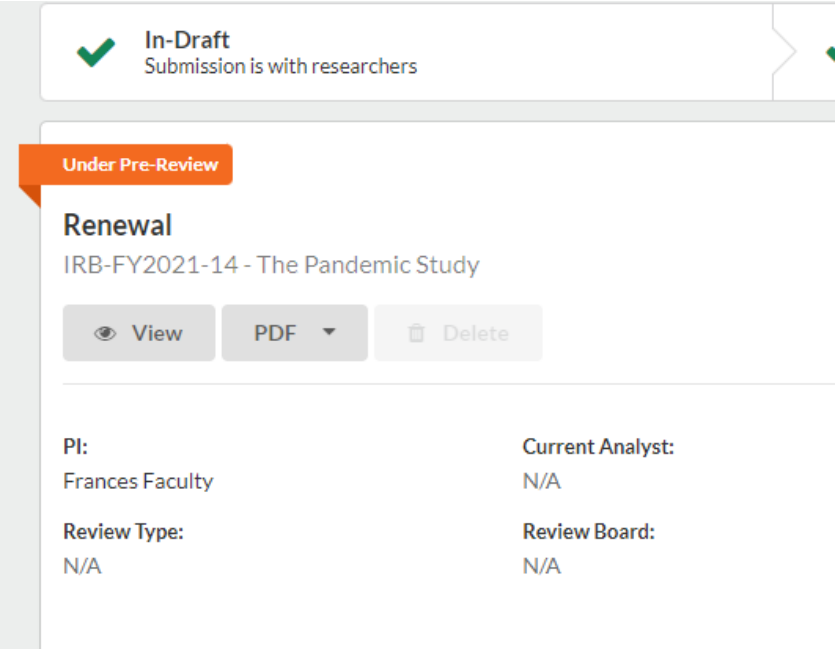
5. Complete all questions on the Closure Request section



6. Select Complete Submission



7. Select Certify then Confirm



8. Closure Request will be sent to IRB for review